

July 13, 2011

Members Present: Leighton Price, Alan Zanotti, Christine Pratt, Dick Quintal & Bill Driscoll

Absent: Donna Fernandes & Charlie Bletzer

7:00 pm Call to Order and Public Comment—

Mr. Price welcomes new Board member Mr. Bill Driscoll to PGDC's Board of Directors.

Valet Parking Service Request: Leslie Sears, Manager of Martini's Restaurant & Bar on Court St, is present to request PGDC allow their restaurant to run a Valet Parking service from the front of their restaurant to PGDC approved areas, on Friday and Saturday nights.

Mr. Burke suggests utilizing the Use of Space permit fee of \$25.00 and \$10 per unmetered PGDC parking space. He drafted a Valet Parking Policy that was handed out to the Board requiring the Parking & Traffic Task Force to approve these requests first.

Ms. Pratt suggests allowing them to valet from the loading zone for a two-week trial.

Mr. Quintal motions and Mr. Zanotti seconds to accept Mr. Burke's recommendation on how to proceed with Martini's request and bring it back to the Board for final approval.

Passed | 5-0-0

7:33 pm Park Plymouth—

One Park Place: Mr. Burke confirmed that Pat O'Brien would work on finalizing an agreement for the spaces in this location.

Bike Racks: PAVAO installed a bike rack in front of the Art Center. One dozen racks remain for installation.

Waterfront Free Lot Improvements: Improvements are complete and it looks great. Ms. McDonough will look into manufacturing temporary, portable signage for the lot that acknowledges PGDC's contribution to the improvement.

Parking Management Position: Ms. McDonough advertised the position in Massachusetts Municipal Association's website, RI & NH Municipal Association websites, Massachusetts JobQuest, Parking Today and Parking-net.com.

June 2011 Monthly Revenue Performance: The Board reviews Mr. Burke's performance reports. Please refer to the July Handout files in the 2011 Minutes Binder for complete information.

Request for some 15-minute spaces on the Town Wharf: Staff installed two 15-minute signs at Lobster Hut. Waterfront Sports complained to Mr. Burke that those two signs were going to harm their business.

Valet Services: 84 cars showed but they needed 100 to break even. Mr. Burke wants to have a second trial run and feels the company could have been more aggressive. Park Plymouth will work with Prestige and the Chamber on Valeting cars during the Waterfront Festival in August.

IPS Meter Pilot: Application filled out for a trial run of single space electronic meters that accept credit cards at 31 spaces on Town Wharf.

DCR Semi Circles: Mr. Quintal suggests brokering a deal with the state for Park Plymouth to meter the semi circle spaces. DCR would pay for installation of meters and receive the meter revenue, and we take citation revenue. He will speak with Senate President Murray about this.

Ticket Reduction: The Board reviews Mr. Burke's letter to the Town Manager requesting they allow us to reduce the list of backlogged, unpaid parking tickets, fine, and penalties, from 18 years to 7 years. Please refer to the July Handout files in the 2011 Minutes binder for complete info.

Mr. Quintal motions and Mr. Driscoll seconds to move Mr. Burke's suggestion **Passed | 5-0-0**

Operational Maintenance: Mr. Burke met with Mrs. Fernandes, Pat O'Brien, and Ted Bubbins to discuss signage needs and maintenance of lots. Mr. Bubbins is short on labor but he is willing to bid out the job at prevailing wage if PGDC picks up the tab. Mrs. Fernandes plans to present a plan for PGDC to pay for cleaning of the lots. To avoid prevailing wage issues, Mr. Quintal suggests to Mr. Burke that he research which parking lots the Town has jurisdiction over.

Multimodal Meeting: The Committee has narrowed locations down to Memorial Hall and the Courthouse Corridor.

Master Parking Plan Final Public Workshop: The final workshop will be August 3 at the Art Center at 6:30pm. Ms. McDonough will handle the marketing collateral.

2020 Committee: Parking & Transportation Subcommittee met this morning but there is not much more to report.

Burial Hill: Mr. Burke received an invitation to join this committee.

Training Ground: Ms. Pratt distributed informational materials to the Board. She had a brief conversation with Mrs. Arrighi to discuss how PGDC might help contribute. Mr. Quintal is not in favor of PGDC providing any funding for this project because it falls under the scope of the Community Preservation Act. He verbally resigns from the Board and leaves the meeting because he believes PGDC should concentrate on parking, not Historic District projects like this one.

9:14 pm

Financial Information –

Ms. Pratt will pay rent at the current rate of \$1,000.00 because details of the new lease are still not worked out.

Ms. Pratt mailed the first check to GATRA and it went to the wrong address. She will try again.

Bills:

J C Computer Services (Month of June)	\$300.00
GATRA April Payment Multi-Modal	\$1,615.20
Town of Plymouth MEO Costs for June 2011	\$11,587.37
Lisa Santos Accounting Services Invoice # 829	\$2,900.00
Robert Marzelli Invoice # 18280	\$120.00
Town of Plymouth June RMV Fees: 201 x 20.00	\$4,020.00

Mr. Zanotti motions Mr. Driscoll seconds to approve the bills

Passed | 4-0-0

Mr. Price

Certified Mail
Public Records Request
For John Hickey

\$6.63

Even though Ms. McDonough sent the correct file, Plymouth Guide printed the wrong map in the spring/summer edition. When the Board voted to approve this advertisement, it was on the condition they printed the correct one. Ms. McDonough is working with Mr. Spellman of CNC for them to give us some sort of concession for their error. She will report progress to the Board at the next meeting.

9:30 pm

Miscellaneous Matters-

Ryan's Ride: Their President sent a thank you letter for allowing their organization to block parking spaces at their event last month. This letter is located in the PGDC office files.

Beth Jacob Request: The Congregation submitted their annual request for PGDC to relax enforcement for their congregants during High Holy Days in September and October but there are some inconsistencies between their written request and their proposed placard. Mr. Burke will ask them to correct these errors.

9:33 pm

Temporarily adjourn the Public Meeting to go into Executive Session under the provisions of MGL, Ch. 39, 23A-24

Roll Call Vote—

Mr. Zanotti	—Yes
Mr. Driscoll	—Yes
Mr. Price	—Yes
Ms. Pratt	—Yes

9:45 pm Return to Public Session—

Mr. Driscoll motions and Ms. Pratt seconds to adjourn the meeting

Passed | 4-0-0

Respectfully submitted by PGDC Secretary Mr. Alan P. Zanotti –

Signed: _____ Date: _____
Alan P. Zanotti, Secretary